PRE-PRIMARY ADMISSION FOR THE ACADEMIC YEAR 2027-2028

- **Filling up of online admission Registration Forms.-**

GRADE	START DATE	TIME
NURSERY	16th November 2026, Monday	11.00 am
JR.KG	17th November 2026, Tuesday	11.00 am
SR.KG	18th November 2026, Wednesday	11.00 am

- **Age Criteria**

GRADE	AGE CRITERIA	MINIMUM AGE on 30th June 2027
NURSERY	01st July 2023 to 30th June 2024	3 years
JR.KG	01st July 2022 to 30th June 2023	4 years
SR.KG	01st July 2021 to 30th June 2022	5 years

- **Submission of Application Form**
  The online admission Registration Forms for Pre-primary section will be available from 11.00am on above respective dates to all eligible candidates on **www.sttheresedombivli.org** which should be duly filled and submitted online.

- **The Print out of the same with signature of parents should be submitted to the school office with admission Registration form fee (Rs.500/-) on the following dates:-**

GRADE	START DATE	TIMING
NURSERY	17th November 2026, Tuesday	2.30pm to 3.00pm
JR.KG	18th November 2026, Wednesday	2.30pm to 3.00pm
SR.KG	19th November 2026, Thursday	2.30pm to 3.00pm

- **Online forms will be blocked after a restricted number of forms.**
- **Incomplete forms will be rejected.**

Following documents to be submitted along with the form:-

- A self-attested copy of the birth certificate In English. (In case of birth certificate in languages other than English, Please bring the original Notarized certificate translated in English)
- A self- attested copy of the Residence proof. Residence proof should be strictly in the name of the father, mother or grandparents of the child seeking admission.
- One passport size photograph of the child and one latest family photo graph.
- A self-attested copy of the Aadhaar Card of your ward as it is required to register your ward with the Maharashtra Government's Saral School Portal. If the Aadhaar card is not available, an undertaking from the parents need to be submitted that it will be submitted on the date of admission form submission. Child's Aadhaar card is compulsory at the time of admission.
- Pay the Admission Registration Form Fee of **Rs.500/- by cash only** (Non-refundable) at the time of offline form submission.

Admission Process:-

- An Informal observation of the child in a class room set-up followed by an informal interaction of both the parents and the child with the Principal and the HM.
- The date and time slot will be intimated to the parents through **email**.
- Short listed candidates will be informed through email from school before **10th *December 2026, Thursday*.**
- Fees payment date for the selected candidates will be informed before ***09th January 2027, Saturday.***
- Admission will be confirmed only after payment of fees and with the eligible documents.
- **Cancellation of Admission and refund policy:**
  Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents / whoever signed the admission form while securing the admission.

- **In case of cancellation of new admission on or before 31st May 2027**:

  Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents / whoever signed the admission form while securing the admission.

  Term fees and tuition fees will be refunded within 15 working days from the receipt of the application to those who seek cancellation of admission.

Admission fees and Non-refundable deposit will not be refunded.

- **In case of cancellation of New admission after 31st May 2027:**

  The application for withdrawal has to be made in writing 30 days in advance, before the actual date of withdrawal, failing which, one month's school fee, has to be paid as notice fee. *If the pupil has attend even one day in the month of June or November then* the parent is liable to pay the term fee for that term along with the School Fee. Admission fee and non-refundable deposit will not be refunded.

School Timing

- **Pre-Primary section**

GRADE	TIMING
NURSERY	9.30 am to 12.30 pm
JR.KG	8.30 am to 12.30 pm
SR.KG	8.30 am to 12.30 pm

Kindle Note:

- The School Management does not accept donation of any kind whatsoever. Neither does the Management authorize any person to do so.
- In case any person claims to secure a seat in our school through influence or consideration please bring to the notice of the administration for suitable action.
- The school will not entertain any correspondence, discussion, telephones or personal inquiries regarding the admission process.
- The school management has the right in its sole discretion to accept or reject any application.

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