

PRE-PRIMARY ADMISSION ACADEMIC YEAR 2026-2027

- Filling up of online admission Registration Forms.-

GRADE	START DATE	TIME
NURSERY	11 th November 2025, Tuesday	11.00am
JR.KG	13 th November 2025, Thursday	11.00am
SR.KG	18 th November 2025, Tuesday	11.00am

GRADE	AGE CRITERIA
NURSERY	01 st July 2022 to 31 st December 2023
JR.KG	01 st July 2021 to 31 st December 2022
SR.KG	01 st July 2020 to 31 st December 2021

Submission of Application Form

- The online admission Registration Forms for Pre-primary section will be available from 11.00 am on above respective dates to all eligible candidates on www.sttheresedombivli.org which should be duly filled and submitted online.
- **The Print out of the same with signature of parents should be submitted to the school office with admission Registration form fee(Rs.200/-) on the following dates:-**

GRADE	START DATE	TIMING
NURSERY	13 th November 2025, Thursday	2.00pm to 3.00pm
JR.KG	14 th November 2025, Friday	2.00pm to 3.00pm
SR.KG	20 th November 2025, Thursday	2.00pm to 3.00pm

- Online forms will be blocked after a restricted number of forms.
- Incomplete forms will be rejected.

Following documents to be submitted along with the form:-

- A self-attested copy of the birth certificate In English. (In case of birth certificate in languages other than English, Please bring the original Notarised certificate translated in English)
- A self- attested copy of the Residence proof. Residence proof should be strictly in the name of the father, mother or grandparents of the child seeking admission.
- One latest colour photo graphs of the child.
- A self-attested copy of the Aadhaar Card of your ward as it is required to register your ward with the Maharashtra Government's Saral School Portal. If the Aadhaar card is not available, an undertaking from the parents need to be submitted that it will be submitted on the date of admission form submission.
- Pay the Admission Registration Form Fee of ₹200/- by cash (Non-refundable) at the time of offline form submission.

Admission Process:-

- An Informal observation of the child in a class room set-up followed by an informal interaction of both the parents and the child with the Principal and the HM.
- The date and time slot will be intimated to the parents through **email**.
- Short listed candidates will be informed through email from school before **05th December 2025, Friday**.
- Fees payment date for the selected candidates will be informed before **5th January 2026, Monday**.
- Admission will be confirmed only after payment of fees and with the eligible documents.

- **Cancellation of Admission and refund policy:**

Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents / whoever signed the admission form while securing the admission.

- **In case of cancellation of new admission on or before 31st May 2026:**

Those parents who wish to cancel the admission of their ward should give a written application signed by both the parents / whoever signed the admission form while securing the admission.

Term fees and tuition fees will be refunded within 15 working days from the receipt of the application to those who seek cancellation of admission.

Admission fees and Non-refundable deposit will not be refunded.

- **In case of cancellation of New admission after 31st May 2026:**

The application for withdrawal has to be made in writing 30 days in advance, before the actual date of withdrawal, failing which, one month's school fee, has to be paid as notice fee. *If the pupil has attend even one day in the month of June or November then the parent is liable to pay the term fee for that term along with the School Fee.* Admission fee and non-refundable deposit will not be refunded.

School Timing

- **Pre-Primary section**

GRADE	TIMING
NURSERY	9.30 am to 12.30 pm
JR.KG	8.30 am to 12.30 pm
SR.KG	8.30 am to 12.30 pm

Kindle Note:

- The School Management does not accept donation of any kind whatsoever. Neither does the Management authorise any person to do so.
- In case any person claims to secure a seat in our school through influence or consideration please bring to the notice of the administration for suitable action.
- The school will not entertain any correspondence, discussion, telephones or personal inquiries regarding the admission process.
- The school management has the right in its sole discretion to accept or reject any application.